Appendix 1



This form should be completed and forwarded to:

London Borough of Tower Hamlets, Licensing Section, Mulberry Place (AH),PO BOX 55739,5 Clove Crescent, London E14 1BY

Application for the review of a premises licence or club premises certificate under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I Brendan O'ROURKE PC 291HT, on behalf of the Chief Officer of Police, apply for the review of a premises licence under section 51 of the Licensing Act 2003 for the premises described in Part 1 below

Part 1 - Premises or club premises details

Muhib, (Curry Choice Ltd) 73, Brick Lane,	
Post town London	Post code (if known) E1 6QL
Name of premises licence holder or club holdi club premises certificate (if known)	Curry Choice Ltd
Number of premises licence or club premises certificate (if known)	15934

Part 2 - Applicant details Please tick Tyes Iam 1) an interested party (please complete (A) or (B) below) a) a person living in the vicinity of the premises b) a body representing persons living in the vicinity of the premises c) a person involved in business in the vicinity of the premises d) a body representing persons involved in business in the vicinity of the premises 2) a responsible authority (please complete (C) below) 3) a member of the club to which this application relates (please complete (A) below) (A) DETAILS OF INDIVIDUAL APPLICANT (fill in as applicable) Miss ___ Other title (for example, Rev) Surname First names Please tick yes I am 18 years old or over Current postal address if different from premises address **Post Town Postcode** Daytime contact telephone number E-mail address (optional)

(B) DETAILS OF OT	THER APPLICA	NT		
Mr Mrs	Miss 🔲	Ms 🗌	Other titl	
Surname		First	names	(for example, Rev)
}		7 [
I am 18 years old	or over			Please tick ☐ yes
Current postal address if different from premises address				
Post Town		Post	code	
Daytime contact to	elephone num	ber		
E-mail address (optional)				
(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT				
Name and address		<u> </u>		
PC 291HT Brendar Licensing Unit Metropolitan Police Limehouse Police S 27 West India Dock LONDON E14 8EZ	e Station			
Telephone number (if any)	0207 275 491	1/4950		
E-mail (optional) Brenda			.police.ul	K

This application to review relates to the following licensing objective(s) Please tick one or more boxes

1) the prevention of crime and disorder	x
2) public safety	X
3) the prevention of public nuisance	П
4) the protection of children from harm	

Please provide as much information as possible to support the application (please read guidance note 2)

This review has been instigated with regards to the Crime and Disorder and Public Safety licensing objectives.

The premises licence was last updated after an amendment was made on 15/11/11.

The prime reason for the request of this review is that on 08/09/13 at approximately 16:05 hours, there was an incident which involved staff from Muhib and adjoining restaurants or other businesses (one person can been seen exiting an adjacent 'Off Licence' for example) taking part in a large scale fight, spilling out of Muhib onto Brick Lane.

As the Committee will be aware, Brick Lane on a Sunday is extremely busy with the Sunday Markets and suffice to say, Brick Lane was indeed very busy that afternoon. It is not the behaviour one would expect so early in the day, in an area well renowned for Anti-Social Behaviour or violence generally attributed to the Night Time Economy.

Some of those involved in the fight had been seen to exit from Muhib's and were then chased out onto the street by waiters and other staff with weapons, including a food ladle and a Shahi tandoor oven 'steel skewer' (at the time thought to be a golf club) - both of which are used in assaulting various people.

In relation to that incident, four males were arrested (on 08/09/13), but later 'no further action' (NFA) was taken by police, after it was determined the wrong

suspects had been arrested. CRIS 4223750/13 and Custody numbers HT/4439 / 4440 / 4441 / 4442/13 refer. I will note, that despite the latter, those arrested certainly were not exactly completely innocent and it appears they had goaded or upset their attackers by attempting to use the restaurants toilet or as one witness states one of the males had 'exposed his penis', however the violent response is quite extraordinary.....

Further enquiries resulted in one further arrest of a staff member in an adjacent premises (on 13/11/13), which was also NFA'd. No CRIS, but custody number HT/2797/13 refers.

On 13/11/13 police executed a Section 8 PACE warrant at Muhib. But it was found that the weapons mentioned above, are items commonly found in a restaurant kitchen and Muhib alone had some 15-20 tandoor iron skewers and therefore nothing thought to be of forensic value was seized.

I have reviewed the premises licence (as issued after the amendment on 15/11/11) and in my view there is some short-comings on it that I would suggest do not help promote two of the licensing objectives, namely The Prevention of Crime and Disorder and Public Safety and that is due to there being no conditions whether 'mandatory' or otherwise in relation to CCTV.

As it stands the premises can operate with no CCTV at all. When police attended at the premises on 08/09/13 the CCTV was not working.

As a result of this incident the premises licence holder and DPS were written to by police on 08/01/14 inviting them to consider applying to vary their premises

licence within 28 days, by adding an appropriate CCTV condition - that if such another similar incident occur - would protect the venue, it's staff and customers and provide police with valuable evidence.

I do note however, that their application to vary would have been at a cost to the business of £89.00. I made enquiries with LBTH and there isn't a way that this can be waived even in these circumstances.

On 29/01/14 Mr Abdul AHAD emailed police to arrange a meeting to discuss the matter at the premises.

A meeting at 3.30pm on Friday, 31/01/13 was arranged but Mr AHAD did not turn up and apparently could not be contacted. PC O'ROURKE attended the venue to meet Mr AHAD with Mr LISOWSKI, a LBTH Licensing Officer.

Mr Juned KHAN, a waiter said Mr AHAD was on a break and not free until later in the evening. A Tower Hamlets Police Licensing Unit business card was left with Mr KHAN, but Mr AHAD has neither responded, nor further engaged with police at the time of writing.

During the visit on 29/01/14, there appeared to be only Mr KHAN and a chef on the premises at the time, but as the restaurant only had two tables of customers and not busy, Mr. KHAN was asked to show police and Mr LISOWSKI the CCTV system. Mr KHAN said it was in the basement and it was locked, but he did not know how to operate it anyway.

The supporting evidence in this request for a review, relies largely on the

following:

Call to police - CAD 6201/08Sep13 (Sunday) @ 16:06 hours (#Brick Lane):

Informant calls police on 999 and states to the police operator "7-8 group fighting... holding hammers...." Whilst the informant remains on the phone during the incident, police arrive. At 16:12 hours, PC 1012 CW' advises that there are "three arrested so far". At 16:14 hours, a van "on the hurry up" is requested. At 16:17 hours PC 1012 CW advises that "we have four adult males detained for affray". At 12:22 hours A CCTV operator advises that "part of it was captured on CCTV". The last entry on the CAD at 16:28 hours from PC 372HT states "no further vans required". It is confirmed all prisoners are to go to 'HT', which is Bethnal Green Police Station.

PC O'ROURKE will show the Sub-Licensing Committee two crucial pieces of CCTV as follows:

Exhibit DA/01 - Is the CCTV footage from LBTH CCTV Control Room and runs from 16:05:32:03 hours and concludes at 16:29:58:01 hours - however I would suggest the relevant bit to view is the first two to three minutes, but of course, will defer to the Committee on what they wish to watch.

Exhibit BK/01 - Is footage from a witness who was a bystander and filmed it on his mobile phone - this lasts 50 seconds and it is explicit coverage as it contains sound and I should warn, the sound of the 'golf club' (or tandoor iron skewer) is particularly nasty. A few bystanders including the person who

filming are heard to use an occasional obscenity; it would appear 'as if in disbelief' of what was being witnessed.

I therefore ask the Committee to consider reviewing the premises licence adding the following conditions to the premises licence:

- 1. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All entry and exit points will be covered enabling frontal identification with a 'head and shoulder' image of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period. The CCTV system should be updated and maintained according to police recommendations and comply with all legislation, including clearly displayed warning signs.
- 2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member must be able to show a Police or authorised council officer recent data or footage with the absolute minimum of delay when requested.

In assisting the premises further consider their position on CCTV, there are two very helpful information leaflets produced as follows:

- Guidelines issued by the Home Office¹ (copy attached).
- Guidelines (FAQ's) issued by the Information Commissioners Office on 'Pub' CCTV in Licensed Premises² (copy attached).

Attached copy letter dated 08/01/14 to Muhib's.

Signed.

PC 291HT Brendan O'ROURKE.

Have you made an application for review relating to this premises before	Please tick ? yes
to this promises before	
If yes please state the date of that application	
Day Month	Year
Day INOMA	rear
If we have	
If you have made representations before relating to this premis	es please state
what they were and when you made them	-
	×
I have sent conies of this formand.	ease tick 📙 yes
I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate	x 🗸
I understand that if I do not comply with the above requirements my application will be reject	ted x
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO I	
ON THE STANDARD SCALE UNDER SECTION 150 OF THE LICEN	CULTURE A COM
2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WI	TH THIS
APPLICATION	-

 $http://ico.org.uk/for_organisations/data_protection/topic_guides/-/media/documents/library/Data_Protection/Practical_application/CCTV_IN_PUBS.pdf$

https://www.gov.uk/government/publications/cctv-supporting-small-businesses

Part 3 - Signatures (please read guidance note 3)

Signature of applicant or applicant's solicitor note 4). If signing on behalf of the applicant p	or other duly authorised agent (please read guidance clease st
Signature:	
Date: 06/02/14	
Capacity: Police Constable behalf of the Chief O	fficer of Police of the Metropolis a Responsible Authority.
Contact name (where not previously given) a application (please read guidance note 5)	and address for correspondence associated with this
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with yo (optional)	ou using an c-mail address your e-mail address

Appendix 2

Alex Lisowski

From: Alex Lisowski

Sent: 18 February 2014 12:13

To: 'inf

Attachments: Brick Lane 73.doc

FOR THE ATTENTION OF MR MOHAMMED TONJOB ALI.

Dear Mr Ali,

On Friday, 14th February, 2014, you submitted a minor variation for Muhib, 73 Brick Lane. I have checked the application. It isn't correctly filled in and will have to be re-submitted.

The mistakes in the application are:

- 1. On the first page the premises licence holder is shown as yourself. Attached is a copy of the premises licence. It shows the licence holder as Curry Choice Ltd, and you are shown as the designated premises supervisor. Even if you are the sole director of Curry Choice Ltd, the application must be made in the name of Curry Choice Ltd.
- 2. Under Part 3 of the application you have described the variation as: "I would like to add CCTV as a condition on the licence."

This is not suitable. You have to give some details of how the CCTV will be used at the premises. The Police have asked for the premises licence to be reviewed. As part of that review the Police have asked for conditions in relation to CCTV. Those conditions are detailed in the copy of the review that the Police would have sent to you. If those are the conditions that you want on your licence you have to put them in fully in your application. You can't use any sort of phrase such as "I want the conditions that Police have asked for."

- 3. Under Part 5 you are signing on behalf of what should be the applicant (Curry Choice Ltd). If you re-submit the application you must show what your relation to Curry Choice Ltd is.
- 4. Under the "checklist" list part of the application you have not ticked the box for the section which states: "I understand that I am required to advertise my application by posting a white notice at or on the premises for ten consecutive working days commencing on and including the day after the day when my application is given to the licensing authority." This section of the checklist is not just something you have to tick. You have to comply with the directions given and display a notice for the public to see.

You will have to re-submit your application. Because you have already paid a fee for a minor variation my department will not ask for another fee to be paid. If you have any questions about this matter I can be contacted on my work telephone number: 020 7364 7446.

Yours sincerely,
Mr A. Lisowski,
Licesning Officer,
The London Borough of Tower Hamlets.



This form should be completed and forwarded to: Licensing Section, Mulberry Place 5 Clove Crescent, London E14 2BG with a cheque for the correct fee, made payable to the London Borough of Tower Hamlets.

On-Line payments can be made at:

http://www.towerhamlets.gov.uk/content_pages/pay_it.aspx

Or alternatively from http://www.towerhamlets.gov.uk/ under 'Online Services'

Application for a minor variation to a premises licence or club premises certificate under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the Guidance Notes at the end of the form, especially Note 1. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

MOHAMMED TONJOB ALI

(Insert name(s) of applicant)

being the premises licence holder(s) / club holding a club premises certificate, apply to vary a premises licence under section 41A / club premises certificate under section 86A of the Licensing Act 2003 for the premises described in Part 1 below.

Part 1 - Premises details

Postal address of premises (or, if none, ordnandescription) MUHIB RESTUARANT 73 BRICK LANE KONDON	TRADING STANDARDS
Post town LONDON	Post Code EL GOLICENSING

Premises licence number/club premises certificate number

JCENUE >

15620 -

PREMISES LICENCY -

Brief descri	ption of premises (Ple	ase see Gu	idance Note 2)	
FULLY	LICENSED	FOOD	RESTUARANT	
,			•	

Part 2 – Applicant Details
I am/ we are the premises licence holder/club premises certificate holder (Please delete as appropriate)

Contact phone number in working hours (if any)

Applicant Postal address IF DIFFERENT FROM 16 MILTON HOUSE ROMAN ROAD	M PREMISES ADDRESS
Post town	Postcode
LONDON	E.5 045
Please provide email address if you would prefer	us to contact you by email (optional)

Part 3 – Proposed variation(s)		
5	Please tick s	
Day Month	Year	
If not, from what date do you want the variation to take effect?		_
Please describe the proposed variation(s) in detail in the box below and explace consider that they could not have an adverse effect on the promotion of any olicensing objectives (See Guidance Note 1). This should include whether new levels of licensable activities will be taking place indoors or outdoors (indoors a tent):	of the or increase	d ie
Details of proposed variations (Please see Guidance Note 3)		
I WOULD LIKE TO ADD CCTV AS A CONDITION THE LICENCE.	N	
Part 4 – Operating Schedule Please tick those parts of the Operating Schedule which would be subject to char	nge if this	
application to vary were successful.	3	
Provision of regulated entertainment		
a. plays b. films c. indoor sporting events d. boxing or wrestling entertainment e. live music f. recorded music g. performances of dance h. anything of a similar description to that falling within (e), (f) or (g)	I that apply	
Provision of late night refreshment		
Sale by retail of alcohol (Note that this can only relate to reducing licensed hours, or moving them without overall increase between 7am and 11pm)	any	

Part 5 - Signatures and Contact Details

(See Guidance Note 5)

<u>Premises Licence</u>: Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent. (See Guidance Note 6) If signing on behalf of the applicant, please state your name and in what capacity you are authorised to sign:

Signature:



Date:

Capacity: I / We (insert full name and capacity) MOHAMMED TONTOB ALL

sign on behalf of and have authority to bind the applicant.

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (See Guidance Note 7). If signing on behalf of the applicant please state in what capacity.

Signature:

Date:

Capacity: I / We (insert full name and capacity)

sign on behalf of and have authority to bind the applicant.

Where the premises is a club

I (insert full name)

make this application on behalf of the club and have authority to bind the club

Signature:

Date:

Capacity: I / We (insert full name and capacity)

sign on behalf of and have authority to bind the applicant.

Contact name (where not previously given) and address for correspondence associated with this application. (See Guidance Note 8)

Post town
Post code
Telephone number (if any)
If you would prefer us to correspond with you by email your email address (optional)

Please tick to indicate you have enclosed the following:	
I have enclosed the premises licence/club premises certificate	
I have enclosed the relevant part of the premises licence/ club premises certificate	∍ □
I have included a copy of the plan (necessary if the proposed variation will affect the layout)	
If you have not ticked one of the previous three boxes, please explain why in the	oox below.
Reasons why you have failed to enclose the premises licence/club premise certificate or relevant parts. Any further information to support your application. (See Guidance Note 4)	es
CHECKI IST.	
CHECKLIST: Please tick to indicate agreement I have made or enclosed payment of the fee	П
I have enclosed the plan, if appropriate, of the premises in scale [1mm to 100mm], unless otherwise agreed with the licensing auth	ority
 I have enclosed the premises licence/club premises certificate or relevant part of it or provided an explanation 	
 I understand that if I do not comply with the above requirements my application will be rejected. 	V
my application will be rejected.	

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Appendix 3

(Muhib Indian Cuisine) 73 Brick Lane London E1 6QL

Licensable Activities authorised by the licence

The sale by retail of alcohol Late Night Refreshment



Date: 6th October 2005 (Amended: 12th March 2009) (Amended 15th November 2011)



Part A - Format of premises licence

Premises licence number

15934

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

(Muhib Indian Cuisine) 73 Brick Lane

Post townPost codeLondonE1 6QL

Telephone number

Where the licence is time limited the dates

Not Applicable

Licensable activities authorised by the licence

The sale by retail of alcohol Late Night Refreshment

The times the licence authorises the carrying out of licensable activities:

Hours for the Sale of Alcohol.

Sunday from 11:00 hours to 23:30 hours

Monday to Wednesday from 11:00 hours to 24:00 hours (midnight)

Thursday to Saturday from 11:00 hours to 01:30 hours the next day.

On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).

Provision of Late Night Refreshment

Sunday from 11:00 hours to 23:30 hours

Monday to Wednesday from 11:00 hours to 24:00 hours (midnight)

Thursday to Saturday from 11:00 hours to 01:30 hours the next day.

On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).

The opening hours of the premises

Hours premises are open to the public

Sunday from 11:00 hours to 24:00 hours (midnight)

Monday to Wednesday from 11:00 hours to 00:30 hours the next day

Thursday to Saturday from 11:00 hours to 02:00 hours the next day.

On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On sales only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence Curry Choice Ltd 73 Brick Lane London **E16QL** company number, charity number (where applicable) 07576664 Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol Mr Mohammed Tonjob Ali Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Annex 1 - Mandatory conditions

1.

- (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—
 - (a)games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii)drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b)provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c)provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d)provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on;
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

- 2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
- 3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

- (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
- 5. The responsible person shall ensure that;
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) customers are made aware of the availability of these measures.
- 1) No supply of alcohol may be made under the premises licence-
- a) at a time where there is no designated premises supervisor in respect of the premises licence, or
- b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended
- 2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence
- 3) The licence is granted for premises structurally adapted and bona fide used, or intended to be used for the purpose of habitually providing the customary main

meal at midday or in the evening, or both, for the accommodation of persons frequenting the premises and

the licence is subject to the condition that intoxicating liquor shall not be sold or supplied on the premises otherwise than to persons taking table meals there and for consumption by such a person as an ancillary to his meal.

Annex 2 - Conditions consistent with the operating Schedule

1. Suitable non-alcoholic beverages, including drinking water, shall be equally available for consumption with or otherwise as an ancillary to meals served in the licensed premises.

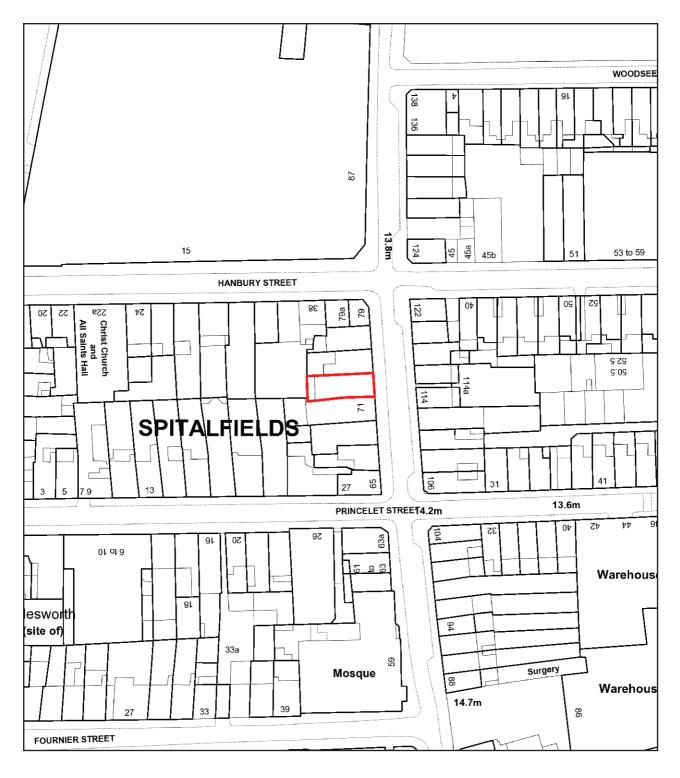
Annex 3 - Conditions attached after a hearing by the licensing authority

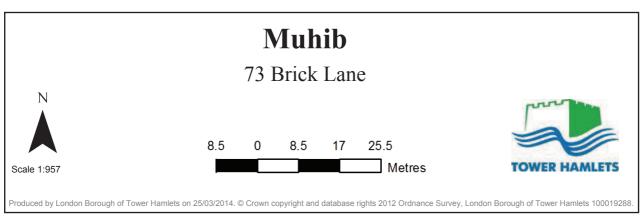
- 1. Waste materials shall not be placed in the external bins during the night hours (23:00 hours to 07:00 hours the following day).
- No person shall be employed to solicit for custom or be permitted to solicit for custom for business for the premises in any public within a 500 meter radius of the premises.
- 3. Clear signage to be placed in the restaurant windows stating that the premises supports the Council's 'No Touting' policy.

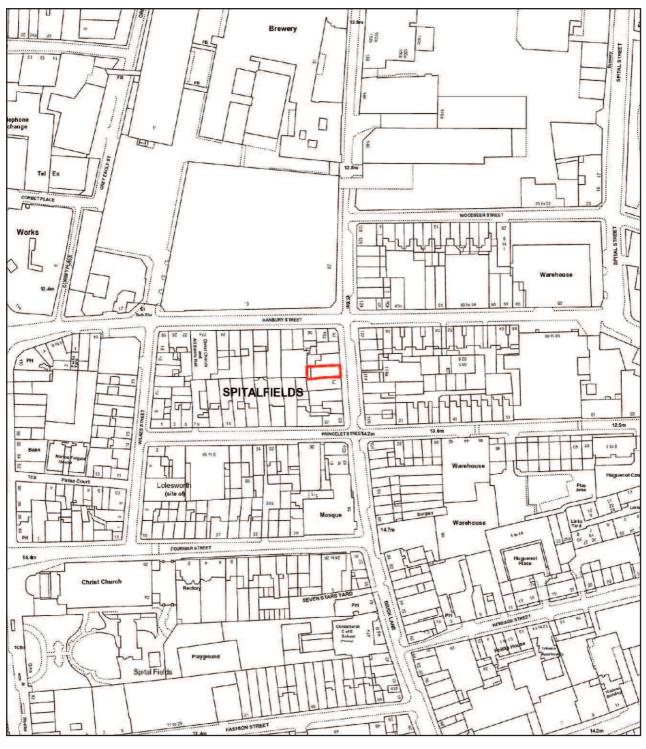
Annex 4 - Plans

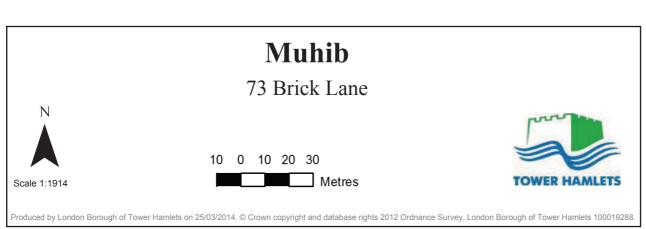
The plans are those submitted to the licensing authority on the following date: 11 Jul 2005

Appendix 4









Appendix 5

Guidance Issued by the Home Office under Section 182 of the Licensing Act 2003

POWERS OF A LICENSING AUTHORITY ON THE DETERMINATION OF A REVIEW

- 11.16 The 2003 Act provides a range of powers for the licensing authority on determining a review that it may exercise where it considers them necessary for the promotion of the licensing objectives.
- 11.17 The licensing authority may decide that no action is necessary if it finds that the review does not require it to take any steps necessary to promote the licensing objectives. In addition, there is nothing to prevent a licensing authority issuing an informal warning to the licence holder and/or to recommend improvement within a particular period of time. It is expected that licensing authorities will regard such warnings as an important mechanism for ensuring that the licensing objectives are effectively promoted and that warnings should be issued in writing to the holder of the licence. However, where responsible authorities like the police or environmental health officers have already issued warnings requiring improvement either orally or in writing that have failed as part of their own stepped approach to concerns, licensing authorities should not merely repeat that approach.
- 11.18 Where the licensing authority considers that action under its statutory powers are necessary, it may take any of the following steps: to modify the conditions of the premises licence (which includes adding new conditions or any alteration or omission of an existing condition), for example, by reducing the hours of opening or by requiring door supervisors at particular times;
 - to exclude a licensable activity from the scope of the licence, for example, to exclude the performance of live music or playing of recorded music (where it is not within the incidental live and recorded music exemption);
 - to remove the designated premises supervisor, for example, because they consider that the problems are the result of poor management;
 - to suspend the licence for a period not exceeding three months;
 - to revoke the licence.
- 11.19 In deciding which of these powers to invoke, it is expected that licensing authorities should so far as possible seek to establish the cause or causes of the concerns which the representations identify. The remedial action taken should generally be directed at these causes and should always be no more than a necessary and proportionate response.

- 11.20 For example, licensing authorities should be alive to the possibility that the removal and replacement of the designated premises supervisor may be sufficient to remedy a problem where the cause of the identified problem directly relates to poor management decisions made by that individual.
- 11.21 Equally, it may emerge that poor management is a direct reflection of poor company practice or policy and the mere removal of the designated premises supervisor may be an inadequate response to the problems presented. Indeed, where subsequent review hearings are generated by representations, it should be rare merely to remove a succession of designated premises supervisors as this would be a clear indication of deeper problems which impact upon the licensing objectives.
- 11.22 Licensing authorities should also note that modifications of conditions and exclusions of licensable activities may be imposed either permanently or for a temporary period of up to three months. Temporary changes or suspension of the licence for up to three months could impact on the business holding the licence financially and would only be expected to be pursued as a necessary means of promoting the licensing objectives. So, for instance, a licence could be suspended for a weekend as a means of deterring the holder from allowing the problems that gave rise to the review to happen again. However, it will always be important that any detrimental financial impact that may result from a licensing authority's decision is necessary and proportionate to the promotion of the licensing objectives.

REVIEWS ARISING IN CONNECTION WITH CRIME

11.23 A number of reviews may arise in connection with crime that is not directly connected with licensable activities. For example, reviews may arise because of drugs problems at the premises or money laundering by criminal gangs or the sale of contraband or stolen goods there or the sale of firearms. Licensing authorities do not have the power to judge the criminality or otherwise of any issue. This is a matter for the courts of law. The role of the licensing authority when determining such a review is not therefore to establish the guilt or innocence of any individual but to ensure that the crime prevention objective is promoted. Reviews are part of the regulatory process introduced by the 2003 Act and they are not part of criminal law and procedure. Some reviews will arise after the conviction in the criminal courts of certain individuals but not all. In any case, it is for the licensing authority to determine whether the problems associated with the alleged crimes are taking place on the premises and affecting the promotion of the licensing objectives. Where a review follows a conviction, it would also not be for the licensing authority to attempt to go behind any finding of the courts, which should be treated as a matter of undisputed evidence before them.

- 11.24 Where the licensing authority is conducting a review on the ground that the premises have been used for criminal purposes, its role is solely to determine what steps should be taken in connection with the premises licence, for the promotion of the crime prevention objective. It is important to recognise that certain criminal activity or associated problems may be taking place or have taken place despite the best efforts of the licensee and the staff working at the premises and despite full compliance with the conditions attached to the licence. In such circumstances, the licensing authority is still empowered to take any necessary steps to remedy the problems. The licensing authority's duty is to take steps with a view to the promotion of the licensing objectives in the interests of the wider community and not those of the individual holder of the premises licence.
- 11.25 As explained above, it is not the role of a licensing authority to determine the guilt or innocence of individuals charged with licensing or other offences committed on licensed premises. There is therefore no reason why representations giving rise to a review of a premises licence need be delayed pending the outcome of any criminal proceedings. As stated above, at the conclusion of a review, it will be for the licensing authority to determine on the basis of the application for the review and any relevant representations made, what action needs to be taken for the promotion of the licensing objectives in respect of the licence in question, regardless of any subsequent judgment in the courts about the behaviour of individuals.
- 11.26 There is certain criminal activity that may arise in connection with licensed premises, which the Secretary of State considers should be treated particularly seriously. These are the use of the licensed premises:
 - for the sale and distribution of Class A drugs and the laundering of the proceeds of drugs crime;
 - for the sale and distribution of illegal firearms;
 - for the evasion of copyright in respect of pirated or unlicensed films and music, which does considerable damage to the industries affected; for the purchase and consumption of alcohol by minors which impacts on the health, educational attainment, employment prospects and propensity for crime of young people;
 - for prostitution or the sale of unlawful pornography;
 - by organised groups of paedophiles to groom children;
 - as the base for the organisation of criminal activity, particularly by gangs;
 - for the organisation of racist activity or the promotion of racist attacks;
 - for unlawful gaming and gambling; and
 - for the sale of smuggled tobacco and alcohol.
- 11.27 It is envisaged that licensing authorities, the police and other law enforcement agencies, which are responsible authorities, will use the review procedures effectively to deter such activities and crime. Where reviews arise and the licensing authority determines that the crime

prevention objective is being undermined through the premises being used to further crimes, it is expected that revocation of the licence – even in the first instance – should be seriously considered. We would also encourage liaison with the local Crime and Disorder Reduction Partnership.

11.28 It should be noted that it is unlawful to discriminate or to refuse service on grounds of race or by displaying racially discriminatory signs on the premises. Representations made about such activity from responsible authorities or interested parties would be relevant to the promotion of the crime prevention objective and justifiably give rise to a review.

Appendix 6

Guidance Issued by the Home Office under Section 182 of the Licensing Act 2003

Crime and Disorder Act 1998

- 1.28 All local authorities must fulfil their obligations under section 17 of the Crime and Disorder Act 1998 when carrying out their functions as licensing authorities under the 2003 Act.
- 1.29 Section 17 is aimed at giving the vital work of crime and disorder reduction a focus across the wide range of local services and putting it at the heart of local decision-making. It places a duty on certain key authorities, including local authorities and police and fire and rescue authorities to do all they reasonably can to prevent crime and disorder in their area.
- 1.30 The Government believes that licensing authorities should, as a matter of good practice, involve Crime and Disorder Reduction Partnerships (CDRPs) in decision-making in order to ensure that statements of licensing policy include effective strategies that take full account of crime and disorder implications.

Pool Conditions

Annex D

Conditions relating to the prevention of crime and disorder

It should be noted in particular that it is unlawful under the 2003 Act:

- knowingly to sell or supply or attempt to sell or supply alcohol to a person who is drunk
- knowingly to allow disorderly conduct on licensed premises
- for the holder of a premises licence or a designated premises supervisor knowingly to keep or to allow to be kept on licensed premises any goods that have been imported without payment of duty or which have otherwise been unlawfully imported
- to allow the presence of children under 16 who are not accompanied by an adult between midnight and 5am at any premises licensed for the sale of alcohol for consumption on the premises, and at any time in premises used exclusively or primarily for the sale and consumption of alcohol.

Conditions enforcing these arrangements are therefore unnecessary.

CORE PRINCIPLES

- Licensing authorities and other responsible authorities (in considering applications) and applicants for premises licences and clubs premises certificates (in preparing their operating schedules) should consider whether the measures set out below are appropriate to promote the licensing objectives.
- 2. Any risk assessment to identify appropriate measures should consider the individual circumstances of the premises and the nature of the local area, and take into account a range of factors including:
 - the nature, type and location of the venue;
 - the activities being conducted there and the potential risk which these activities could pose to the local area;
 - the location (including the locality in which the premises are situated and knowledge of any local initiatives); and
 - the anticipated clientele.

Under no circumstances should licensing authorities regard these conditions as standard conditions to be automatically imposed in all cases.

- 3. Any individual preparing an operating schedule or club operating schedule is at liberty to volunteer any measure, such as those below, as a step they intend to take to promote the licensing objectives. When measures are incorporated into the licence or certificate, they become enforceable under the law and breach could give rise to prosecution.
- 4. Licensing authorities should carefully consider conditions to ensure that they are not only appropriate but realistic, practical and achievable, so that they are capable of being met. Failure to comply with conditions attached to a licence or certificate could give rise to a prosecution, in particular, as the provision of unauthorised licensable activities under the 2003 Act, which, on conviction would be punishable by a fine of up to £20,000 or up to six months imprisonment or both. As such, it would be wholly inappropriate to impose conditions outside the control of those responsible for the running of the premises. It is also important that conditions which are imprecise or difficult to enforce must be excluded.5. It should be borne in mind that club premises operate under codes of discipline to ensure the good order and behaviour of members and that conditions enforcing offences under the Act are unnecessary.

CONDITIONS RELATING TO THE PREVENTION OF CRIME AND DISORDER

RADIO LINKS AND TELEPHONE COMMUNICATIONS

Two-way radio links and telephone communications connecting staff of premises and clubs to local police and other premises can enable rapid responses to situations that may endanger the customers and staff on and around licensed premises. It is recommended that radio links or telephone communications systems should be considered for licensed premises in city and town centre leisure areas with a high density of premises selling alcohol. These conditions may also be appropriate in other areas. It is recommended that a condition requiring a radio or telephone link to the police should include the following requirements:

- the equipment is kept in working order (when licensable activities are taking place);
- the link is activated, made available to and monitored by the designated premises supervisor or a responsible member of staff at all times that the premises are open to the public;
- relevant police instructions/directions are complied with where possible;
 and
- instances of crime or disorder are reported via the radio link by the designated premises supervisor or a responsible member of staff to an agreed police contact point.

DOOR SUPERVISORS

Conditions relating to the provision of door supervisors and security teams may be valuable in relation to:

- keeping out individuals excluded by court bans or by the licence holder;
- searching those suspected of carrying illegal drugs, or carrying offensive weapons;
- assisting in the implementing of the premises' age verification policy; and
- ensuring that queues outside premises and departure of customers from premises do not undermine the licensing objectives.

Where the presence of door supervisors conducting security activities is to be a condition of a licence, which means that they would have to be registered with the Security Industry Authority, it may also be appropriate for conditions to stipulate:

- That a sufficient number of supervisors be available (possibly requiring both male and female supervisors);
- the displaying of name badges;
- the carrying of proof of registration; and
- where, and at what times, they should be in operation.

Door supervisors also have a role to play in ensuring public safety (see Part 2) and the prevention of public nuisance (see Part 4).

RESTRICTING ACCESS TO GLASSWARE

Traditional glassware and bottles may be used as weapons or result in accidents and can cause very serious injuries. Conditions can prevent sales of drinks in glass for consumption on the premises. This should be expressed in clear terms and can include the following elements:

• no glassware, whether open or sealed, shall be given to customers on the premises whether at the bar or by staff service away from the bar; or

 no customers carrying glassware shall be admitted to the premises at any time that the premises are open to the public (note: this needs to be carefully worded where off-sales also take place).

In appropriate circumstances, the condition could include exceptions, for example, as follows:

 but bottles containing wine may be given to customers for consumption with a table meal by customers who are seated in an area set aside from the main bar area for the consumption of food.

The banning of glass may also be a relevant and appropriate measure to promote public safety (see Part 2).

ALTERNATIVES TO TRADITIONAL GLASSWARE

Where appropriate, consideration should therefore be given to conditions requiring the use of safer alternatives to prevent crime and disorder, and in the interests of public safety. Location and style of the venue and the activities carried on there are particularly important in assessing whether a condition is appropriate. For example, the use of glass containers on the terraces of some outdoor sports grounds may obviously be of concern, and similar concerns may also apply to indoor sports events such as boxing matches. Similarly, the use of alternatives to traditional glassware may be an appropriate condition during the showing of televised live sporting events, such as international football matches, when there may be high states of excitement and emotion.

OPEN CONTAINERS NOT TO BE TAKEN FROM THE PREMISES

Drinks purchased in licensed premises or clubs may be taken from those premises for consumption elsewhere. This is lawful where premises are licensed for the sale of alcohol for consumption off the premises. However, consideration should be given to a condition preventing customers from taking alcoholic and other drinks from the premises in open containers (e.g. glasses and opened bottles) for example, by requiring the use of bottle bins on the premises. This may again be appropriate to prevent the use of these containers as offensive weapons, or to prevent consumption of alcohol, in surrounding streets after individuals have left the premises. Restrictions on taking open containers from the premises may also be appropriate measures to prevent public nuisance (see Part 4).

CCTV

The presence of CCTV cameras can be an important means of deterring and detecting crime at and immediately outside licensed premises. Conditions should not just consider a requirement to have CCTV on the premises, but also the precise location of each camera, the requirement to maintain cameras in working order, to retain recordings for an appropriate period of time and produce images from the system in a required format immediately to the police and local authority. The police should provide individuals conducting risk assessments as part of preparing their operating schedules with advice on the use of CCTV to prevent crime.

RESTRICTIONS ON DRINKING AREAS

It may be appropriate to restrict the areas of the premises where alcoholic drinks may be consumed after they have been purchased. An example would be at a sports ground where it is appropriate to prevent the consumption of alcohol on the terracing during particular sports events. Conditions should not only specify these areas, but indicate the circumstances and times during which the ban would apply. Restrictions on drinking areas may also be relevant and appropriate measures to prevent public nuisance (see Part 4).

CAPACITY LIMITS

Capacity limits are most commonly made a condition of a licence on public safety grounds (see Part 2), but can also be considered for licensed premises or clubs where overcrowding may lead to disorder and violence. If such a condition is appropriate, door supervisors may be required to ensure that the numbers are appropriately controlled (see above).

PROOF OF AGE CARDS

It is unlawful for persons aged under 18 years to buy or attempt to buy alcohol just as it is unlawful to sell or supply alcohol to them. To prevent the commission of these criminal offences, the mandatory conditions require licensed premises to ensure that they have in place an age verification policy. This requires the production of age verification (which must meet defined criteria) before alcohol is served to persons who appear to staff at the premises to be under 18 (or other minimum age set by premises).

Such verification must include the individual's photograph, date of birth and a holographic mark e.g. driving licence, passport, military ID. Given the value and importance of such personal documents, and because not everyone aged 18 years or over necessarily has such documents, the Government endorses the use of ID cards which bear the PASS (Proof of Age Standards Scheme) hologram. PASS is the UK's national proof of age accreditation scheme which sets and maintains minimum criteria for proof of age card issuers to meet. The inclusion of the PASS hologram on accredited cards, together with the verification made by card issuers regarding the personal details

of an applicant, gives the retailer the assurance that the holder is of relevant age to buy or be served age-restricted goods. PASS cards are available to people under the age of 18 for other purposes such as access to 15 rated films at cinema theatres so care must be taken to check that the individual is over 18 when attempting to purchase or being served alcohol.

CRIME PREVENTION NOTICES

It may be appropriate at some premises for notices to be displayed which warn customers of the prevalence of crime which may target them. Some premises may be reluctant to voluntarily display such notices for commercial reasons. For example, in certain areas, a condition attached to a premises licence or club premises certificate might require the display of notices at the premises which warn customers about the need to be aware of pickpockets or bag snatchers, and to guard their property. Similarly, it may be appropriate for notices to be displayed which advise customers not to leave bags unattended because of concerns about terrorism. Consideration could be given to a condition requiring a notice to display the name of a contact for customers if they wish to report concerns.

DRINKS PROMOTIONS

Licensing authorities should not attach standardised blanket conditions promoting fixed prices for alcoholic drinks to premises licences or club licences or club premises certificates in an area. This may be unlawful under current law. It is also likely to be unlawful for licensing authorities or the police to promote generalised voluntary schemes or codes of practice in relation to price discounts on alcoholic drinks, 'happy hours' or drinks promotions. The mandatory licensing conditions (see chapter 10 of the statutory guidance) ban defined types of behaviour referred to as 'irresponsible promotions'.

SIGNAGE

It may be appropriate that the hours at which licensable activities are permitted to take place are displayed on or immediately outside the premises so that it is clear if breaches of these terms are taking place. Similarly, it may be appropriate for any restrictions on the admission of children to be displayed on or immediately outside the premises to deter those who might seek admission in breach of those conditions. LARGE CAPACITY VENUES USED EXCLUSIVELY OR PRIMARILY FOR THE "VERTICAL" CONSUMPTION OF ALCOHOL (HVVDS)

Large capacity "vertical drinking" premises, sometimes called High Volume Vertical Drinking establishments (HVVDs), are premises that have exceptionally high capacities, are used primarily or exclusively for the sale and consumption of alcohol, and provide little or no seating for their customers.

Where appropriate, conditions can be attached to licences for these premises which require adherence to:

- a prescribed capacity;
- an appropriate ratio of tables and chairs to customers based on the capacity; and

the presence of security staff holding the appropriate SIA licence or exemption (see Chapter 10 to control entry for the purpose of compliance with the capacity limit.

Appendix 7

Licensing Policy Adopted by the London Borough of Tower Hamlets

- 5.1 Licensed premises, especially those offering late night/early morning entertainment, alcohol and refreshment for large numbers of people, can be a source of crime and disorder problems.
- 5.4 In addition to the requirements for the Licensing Authority to promote the licensing objectives, it also has a duty under Section 17 of the Crime and Disorder Act 1998 to do all it reasonable can to prevent crime and disorder in the Borough.

Appendix 8

Guidance Issued by the Home Office under Section 182 of the Licensing Act 2003

CONDITIONS RELATING TO PUBLIC SAFETY

In most premises existing legislation will provide adequately for the safety of the public or club members and guests. However, where this is not the case, consideration might be given to the following conditions.

Safety checks

- Safety checks are carried out before the admission of the public.
- Details of such checks are kept in a Log-book.

Escape routes

- Exits are kept unobstructed, with non-slippery and even surfaces, free of trip hazards and clearly identified.
- Where chairs and tables are provided in restaurants and other premises, internal gangways are kept unobstructed.
- All exits doors are easily openable without the use of a key, card, code or similar means.
- Doors at such exits are regularly checked to ensure that they function satisfactorily and a record of the check kept.
- Any removable security fastenings are removed whenever the premises are open to the public or occupied by staff.
- The edges of the treads of steps and stairways are maintained so as to be conspicuous.

Disabled people

• When disabled people are present, adequate arrangements exist to enable their safe evacuation in the event of an emergency; and disabled people on the premises are made aware of those arrangements.

Lighting

- In the absence of adequate daylight, the lighting in any area accessible to the public, members or guests shall be fully in operation when they are present.
- Emergency lighting is not altered.
- Emergency lighting batteries are fully charged before the admission of the public, members or quests.
- In the event of the failure of normal lighting, where the emergency lighting battery has a capacity of one hour, arrangements are in place to ensure that the public, members or guests leave the premises within 20 minutes unless within that time normal lighting has been restored and the battery is being re-charged; and, if the emergency lighting battery has a capacity of three hours, the appropriate period by the end of which the public should have left the premises is one hour.

Curtains, hangings, decorations and upholstery

- Curtains, hangings and temporary decorations are arranged so as not to obstruct exits
- temporary decorations are not used without prior notification to the licensing authority/relevant responsible authority.

Capacity limits

- Arrangements are made to ensure that any capacity limit imposed under the premises licence or club premises certificate is not exceeded.
- The licence holder, a club official, manager or designated premises supervisor should be aware of the number of people on the premises and required to inform any authorised person on request.

Access for emergency vehicles

Access for emergency vehicles is kept clear and free from obstruction.

First aid

- Adequate and appropriate supply of first aid equipment and materials is available on the premises.
- If necessary, at least one suitably trained first-aider shall be on duty when the public are present; and if more than one suitably trained first-aider that their respective duties are clearly defined.

Temporary electrical installations

- Temporary electrical wiring and distribution systems are not provided without notification to the licensing authority at least ten days before commencement of the work and/or prior inspection by a suitable qualified electrician.
- Temporary electrical wiring and distribution systems shall comply with the recommendations of BS 7671 or where applicable BS 7909.
- Where they have not been installed by a competent person, temporary electrical wiring and distribution systems are inspected and certified by a competent person before they are put to use.

With regard to the first bullet above, it should be recognised that ten days notice may not be possible where performances are supported by outside technical teams. For example, where temporary electrical installations are made in theatres for television show performances. In such circumstances, the key requirement is that conditions should ensure that temporary electrical installations are only undertaken by competent qualified persons, for example, employed by the television company.

Indoor sports entertainments

- If necessary, an appropriately qualified medical practitioner is present throughout a sports entertainment involving boxing, wrestling, judo, karate or other sports entertainment of a similar nature.
- Any ring is constructed and supported by a competent person and inspected by a competent authority.

- At any wrestling or other entertainments of a similar nature members of the public do not occupy any seat within 2.5 metres of the ring.
- At water sports entertainments, staff adequately trained in rescue and life safety procedures are stationed and remain within the vicinity of the water at all material times (see also Managing Health and Safety in Swimming Pools issued jointly by the Health and Safety Commission and Sport England).

Special effects

The use of special effects in venues of all kinds being used for regulated entertainment is increasingly common and can present significant risks. Any special effects or mechanical installation should be arranged and stored so as to minimise any risk to the safety of the audience, the performers and staff. Further details and guidance are given in Part 3.

Alterations to the premises

Premises should not be altered in such a way as to make it impossible to comply with an existing licence condition without first seeking a variation of the premises licence to delete the relevant public safety condition. The applicant will need to propose how they intend to take alternative steps to promote the public safety objective in a new operating schedule reflecting the proposed alteration to the premises. The application for variation will enable the responsible authorities with expertise in safety matters to consider whether the proposal is acceptable.

Other measures

Other measures in relation to the Prevention of Crime and Disorder may also be relevant as necessary to promote public safety. These might include the provision of door supervisors, bottle bans, and requirements to use plastic or toughened glass containers.